Version: 2023-3-30

New User Registration Manual

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1. User registration

- PMAP customer portal website url: https://pmap-portal.porsche-cloudservice.com/
- Click 'Register New Account'

No. 1 Register new account

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No. 2 Confirm the free statement and agree

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No. 3 Fill in the email address,click ‘Get Code’ and get verification code

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No. 4 The validation code is valid for 3 minutes

No. 5 Get the verification code from the email

No. 6 Fill in the verification code, click 'Next'

No. 7 Prompt that the user has registered the account function, please continue to fill in the complete information

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> Company Infomation

Company Name *	
Local Company Name	
Legal form of the company *	
Address of registration *	
Country	Please choose country
City	
Postcode	
Address	
Tax Number	
VAT Registration No.	
Notarized Commercial Register *	Upload
Names of the legal representative *	

No. 8 Company infomation part 1

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Notarized ID/Passport copy main officers/beneficial owners/acting personnel * Upload

Contact Person *

Contact Postal Address *

Signed/Stamped GTC * Upload

Other Supporting Documents Upload

> **Bank Information**

Bank Name *

Account Holder Name *

Account Number *

*Must be filled

Register

No. 9 No. 10 Company Infomation part 2

Signed/Stamped GTC * Upload

Other Supporting Documents Upload

> **Bank Information**

Bank Name *

Account Holder Name *

Account Number *

*Must be filled

Register

No. 11 After filling in the information, click 'Register'

2. User login

- Fill in the account and password and log in to the system

No. 12 User login

3. Interface description

- System menu

No. 13 Menu

- Operation interface

No. 14 Operation interface